

PRESENTATIONS

Business & Skills Development

As part of the ongoing Board Orientation Process, Bev Balenko, Vice-President, Business & Skills Development presented an overview of the various services covered by this area of the College, including Academic & Career Preparation, Skilled Trades & Apprenticeship and Business & Industry Development Services (BIDS). Business & Skills Development served 18,964 clients last year at the Whitby, Oshawa, Port Hope, Uxbridge and Beaverton campuses. Bev's presentation also included the accomplishments and goals of each area, such as the acquired designation as a Cisco Network Academy; plans to provide Advanced Paramedic Training; partnerships with industry – Toronto Works / Ontario Power Generation / Magna; and pursuit of ISO Certification for Skilled Trades & Apprenticeship.

TV Ads

Terry Capar, Director of Marketing played a video of a Durham College television advertisement, which will run on CHEX from October 2 to November 5.

Terry Capar and Ann Mars left at this time.

ADDITIONS/DELETIONS TO THE AGENDA

Item 14.3 TV ads moved to 5.2. Items 14.6 Men's Soccer and 15.2 Governor Volunteers for Fall Convocation were added to the agenda.

CONFLICT OF INTEREST DECLARATIONS

None was declared.

APPROVAL OF PREVIOUS MINUTES

There being no errors or omissions in the minutes of the Regular Board and In-Committee meetings of September 13, 2000, the Chair declared the minutes accepted as presented.

ACTION ARISING FROM PREVIOUS MINUTES

The Chair noted that these items have been completed.

DECISION ITEMS

Macro-capital Plan 2000

Louise Farr questioned the date for the Pickering campus and noted that it seems to be becoming further away. Louise added that a Feasibility Study was completed and that the numbers were there to support a campus. Gary agrees with the importance of a future permanent presence in Pickering, as was documented previously. What is being presented tonight he believes is currently, potentially doable as well as desirable, as the College will not receive approval for a university and two satellite campuses in the short-term. Louise emphasized that we want a Durham Region college and university not just for Oshawa. Gary noted that we are committed to outlying areas and as seen in Bev Balenko's presentation, we are in Port Perry, Beaverton, Uxbridge, Port Hope and Whitby and we have 1000 students at St. Mary's in Pickering. Bob

Strickert asked why this plan is every 10 years and not every 3 years as the Strategic Plan. Gary added that items as discussed in the Macro-capital Plan are mentioned in the Strategic Plan but acknowledged that maybe a new one should be prepared soon after each Strategic Plan. Bob Morine added that the Macro-capital Plan is a good working document for the executive of the College and he does not see why we need a motion. Bob Morine would prefer that the Board acknowledge the Plan and that it be noted in the minutes that a discussion took place and that the document is a general road map. Peter Bagnall agreed with Bob Morine and added that this was an interesting document that creates a pathway where the organization will make investments, not necessarily a commitment but a map.

NO MOTION

Land Use Master Plan (LUMP) - Whitby

Gary advised that we asked Diamond Schmitt to design a Land Use Master Plan for the Whitby Campus, as we may have to expand again in Whitby. Vanessa Fusco questioned where a residence could be situated. Gary noted the areas in the pink but added that there are no immediate plans for a residence. Doug Wilson asked the status of the roadway. Gary advised that the roadway would be happening soon.

Moved by Louise Farr

Seconded by Winnie Gordon

MOTION #4498 “That the Board of Governors approve the Land Use Master Plan for the Whitby Campus, as presented.”

CARRIED

New Legal Residence Arrangement

Gary advised that an ad-hoc meeting took place and that group recommended further exploration of a potential purchase. Bob Strickert asked why we would do this at all. Don Hargest advised that the potential advantages for us would be that we would not pay municipal taxes, and we would have control and profit. Don added that we presently carry the residence on our books. It was noted that our residence is the only one in Ontario paying municipal taxes. Not paying municipal taxes would result in a profit \$90,000 every year to the bottom line. Louise Farr asked the amount of taxes. Don advised that the taxes are presently \$90,000 but could rise to \$180,000-\$200,000. Garry Cubitt advised that this is an assessment issue, not an issue regarding payment of taxes. Dave Broadbent agrees with Garry Cubitt and that it is the assessment Board that makes the decision and that we could end up with the same amount. Dave asked if expenses for repairs and upgrades have been looked at. Don advised that a reserve is in place. Dave asked about liability insurance. Don advised that Campus Living handles liability insurance. The consensus was for research to be presented to the Board of the downside and upside to the College assuming the Residence. Gary added that we think we could do a better job for our students and to the bottom line. Gary also noted that four accountants were at the ad-hoc meeting in September. Vanessa Fusco felt it would be beneficial to do the research and it's important to student life. Peter Bagnall asked if we have a partner that is saying they are having difficulties financially and what is likely to happen if we do not act. Don advised that Dacon is not having difficulty financially and that they would prefer to pull out of ownership of residences. Durham College is one of the last ones to have the present arrangement. Doug Wilson emphasized that this is not the City but a Property Assessment Board issue. Garry Cubitt noted that on occasion the City has waived taxes in the municipal act. Bob Strickert questioned us investing \$11 million in the residence versus elsewhere. Do we need a review of strategic investment priorities? Bob Morine added that this item came to the Building Committee and that we were comfortable and decided to hand to Audit & Finance for review. Gary and Don will bring a full proposal to a future Board meeting.

Moved by Louise Farr

Seconded by Winnie Gordon

MOTION #4499 “That the Board direct Administration to explore purchasing the residences from Dacon, at a price and terms that are fair to both parties, and to bring the draft purchasing agreement to a future meeting of the Building Committee of the Board, along with a review of strategic

investment priorities.”

CARRIED

Action: Don Hargest to prepare Residence Acquisition Proposal for the Building Committee.

Action: Don Hargest to prepare Strategic Investment Plan for the Audit & Finance Committee.

7:40 p.m. break for 15 minutes.

Policies to be Revised in 2000/2001

Louise Farr questioned why the Philosophy of Teaching Policy was not removed at the time of the approval of the Academic Policy. Gary advised that the process dictates that the policies to be revised/removed be presented yearly in September to the Policy and Planning Committee and then to the Board for consideration. Policies to be deleted don't necessarily follow that same sequence.

Moved by Louise Farr

Seconded by Winnie Gordon

MOTION #4500 “That the Board of Governors approve the list of policies to be updated and to be respectively brought to Board meetings throughout the year for approval.”

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

None.

CONSENT CALENDAR

Monthly Accident Report

Bob Strickert felt the accidents were high. Don Sinclair responded by referring to the activity in PIC, which had two lost time injuries. Don noted that we have had discussions with WSIB re removing PIC from this report because it is more manufacturing than educational. Gary noted that our safety committee is working hard to keep numbers down. Safety Week will once again have its launch here. Bob Strickert emphasized that we should take these numbers seriously and that they are too high. Don noted that this report is staff, not visitors. Gary added that every Wednesday the senior team discusses accidents. Louise Farr asked what action do we take as a result of her fall in the parking lot. Don Sinclair advised that we track and respond to the accidents, such as filling in the purple pit after several tripped on its stairs. Gary advised that we will search out where the spot in question is and fill it in. Dave Broadbent questioned if we have reviewed our safety policy due to the issue at York University. Gary advised that we have standards on hedging and lighting. Don added that we have a Woman's Safety Committee and they do an audit on lighting and brush control. We post notices throughout the campus. Vanessa Fusco advised that she is the Chair and founder of Crime stoppers, which is advised if there is a police report for a break and enter or assault.

Action: Executive Team will address Bob Strickert's point.

Action: Vanessa would like to request a flyer be sent to students advising where the phones are or that they can ask security to escort them to their car. This will be done.

Action: Don Hargest to ensure that the spot in question is patched.

INTERIM FINANCIAL REPORT

Don Hargest referred to the statement of revenue less expenditures ending September 30, 2000. Don noted that revenues are \$8 million ahead of budget with the majority of the revenue from PIC and that expenditures followed pace with revenues. At present, \$2.1 million is the net contribution compared to \$518,000 we forecasted. Don referred to the chart of non-Postsecondary and funded programs. A \$125,000 surplus is shown and if we continue as we are we will have another positive year.

COMMUNITY INFORMATION

Dave Broadbent thanked Gary for his presentation to the Municipal Election Association.

Doug Wilson commented on the enjoyable evening at Staff Appreciation last week and that 40 employees were honoured. Terry Hing noted that Vaso Vujanovic received 30 years, Don Hargest 25 years and Karen Simpson 10 years.

Action: Compliments to Alice Lytwynchuk will be sent from the Board.

MaryLynn West-Moynes advised that the Junior Achievement AGM is being held in the Dining Room this evening and that Judy Moreton, Dean, School of Business will be its new President.

MaryLynn added that the College has received a call from the Town of Whitby wanting our Computer Science students to work for \$200 day on Election Day.

DISCUSSION ITEMS

Strategic Plan Progress Report

Terry Hing sends congratulations to staff on accomplishing goals laid out in the Strategic Plan.

New “Investing in Students” Task Force

Gary advised that colleges will have to move quickly to have impact. Gail MacKenzie asked if they looking at secondary schools for input i.e. double cohort, curriculum. Gary responded that this is an administrative review of colleges and universities. Lousie Farr is delighted that the Government is issuing the same lens to look at colleges and universities and that she feels Durham College will fair well.

System-wide Enrolment (non-audited)

Margaret Greenley advised that we are in growth mode again and up 3.3%. Presently, we have 4927 students. Gary noted that his goal package indicated we would be in the top 6 and that we are currently second. Of note is that Durham has gone to being the 10th largest college out of the 22, to the 12th largest out of 25. If this Fall’s trend continues next year, we’ll be 18th, within 58 students of 9th – which will make us the largest of the medium-sized colleges. The key is to continue to be high caring and high quality. Gail MacKenzie questioned what caused Mohawk’s growth. MaryLynn West-Moynes advised that some colleges in 1995 made a decision to downsize, from which they have started to rebuild. Also, the Mohawk bedroom community has hit the college/university age, as Durham’s will in three years.

College Nursing Program

Gary noted that Governors might ask why this item is on the agenda after it was announced last month that we had an agreement in place. A nine-hour marathon meeting took place during the week leading up to the deadline to have an agreement in place. The meeting took place at the Royal York and was tough negotiating all the way and ended at 5 a.m. Micki Walters, Don Hargest, and MaryLynn West-Moynes

were there with Gary who commended them for their work that evening. MaryLynn advised that only 50% of the colleges were able to obtain agreements by the deadline. MaryLynn provided a fact sheet, which will make it easier for students and counsellors in making decisions. Lorraine Sunstrum-Mann expressed thanks for obtaining this agreement and the benefits this will bring to the Nursing community and students. Louise Farr asked for clarification regarding it being a may or must for students starting here at Durham College. MaryLynn advised that York is not running the first two-year intake and that students will begin here. MaryLynn added that there are different agreements across the Province. Garry Cubitt is very pleased that the School of Nursing has a firm foundation and appreciates the work done by our staff involved.

Action: A letter has been sent to Micki Walters re negotiations on behalf of the Board.

REPORT OF THE PRESIDENT

Support Staff Negotiations Update

Don Sinclair advised that a tentative agreement was reached Thursday of last week. The agreement will be presented to the membership by the Union and voted on November 16.

Five-Year Enrolment Plan

Garry Cubitt asked about this year's enrolment numbers. Gary noted that we have a January intake and that we feel we will meet our goal. Gail MacKenzie asked about the double cohort year and if we are looking at the total grade 12 and OAC numbers. Don Hargest advised that we do not expect all grade 12 students to come at once. MaryLynn West-Moynes advised that the Ministry is questioning their data. Gail suggests a survey this time next year of grade 11 students re if they are planning on coming to college or university. Gary noted that we might hire a consultant next year.

"UCoD" Update

Gary noted that the Governors are in receipt of their retreat binders and that this should be a particularly dynamic retreat.

SuperBuild Update

Gary noted that we are pleased with the results and that Whitby is coming along well. The Oshawa Campus Committee has people coming forward with wonderful dreams. There will be a need for a Building Committee meeting before Christmas.

Men's Soccer

Margaret Greenley advised that the CCAA declared three of our students are not be able to compete in soccer and that the College has launched an appeal. Terry Hing asked why. Margaret advised that the CCAA claims that the three athletes were competing professionally during the summer. The athletes played for the Oshawa Flames and received partial coverage for expenses but not payment for playing. Gary added that the College has sought legal advice and we will appeal. Gary wanted the Board to be informed as there will be media coverage on this item.

REPORT OF THE CHAIR

Upcoming Events:

The Chair highlighted a number of upcoming meetings and events, including the Board Retreat on October 21 and 22; Nominating Committee meeting on October 24; Fall Convocation on October 27; Scholarship &

Bursary Event on November 9; Audit & Finance Committee meeting on November 14 and Executive Committee meeting on November 29.

Governor Volunteers for Fall Convocation

The Chair advised of the need for an introducer, thanker and invocator for the Fall Convocation. Governors Lorraine Sunstrum-Mann, Gail MacKenzie and Dave Broadbent volunteered to perform those tasks at the Fall Convocation.

INFORMATION ITEMS

The Chair noted a number of attachments for information.

ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 9:14 p.m.

Terry Hing, Chair

Gary Polonsky, President