



## **CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

## **REGRETS**

The Chair noted regrets from Governors Denise Jones, Patrick McNeil, Phillip (Rocky) Simmons, Mike Shields, and participant Lyn McLeod.

Lorraine advised that Governor Patrick McNeil is at Harvard Business School for three months and the Boards had sent him a “goodie” basket. Lorraine read a thank-you note from Patrick.

## **INTRODUCTION OF GUESTS**

Donna McFarlane introduced John Draper, a DC Journalism student who will be graduating this year; Tom Evans, owner of Education & Training Services International, coordinator of the Brazil Project for Durham College and uncle of John Draper; Spencer McCormack, a DC Journalism student currently on placement with Oshawa This Week; Marc Rosen, Dean of the Faculty of Engineering and Applied Science, UOIT; Karyne Whalen, attendant to John Draper; and Mike Jackson, Media Services. She acknowledged Terry Caputo, Assistant V.P. of Finance, Durham College and Craig Loverock, Assistant V.P. of Finance, UOIT.

## **ADDITIONS/DELETIONS TO THE AGENDA**

None was noted.

## **CONFLICT OF INTEREST DECLARATIONS**

Lorraine Sunstrum-Mann declared a conflict with Item 8.5, Election of Chair and Vice-Chair.

## **PRESENTATIONS**

Margaret Greenley introduced John Draper, a graduating Journalism student. John is winner of the 2005 Glen Crombie Memorial Award from the College Committee on Disability Issues and will present “Pioneer Rocks” on the subject of building an inclusive College and University.

John explained that he uses various methods of communication and tonight would be using a recording of his presentation. He noted that 12% of all Canadians have a disability of some form, suggesting that there are five key steps to building institutions that are accessible and inclusive.

Step One is to have a vision of success. John noted that at birth the doctors told his parents that he had limited potential for becoming a contributing member of society, limiting the vision for his future. He has proven them wrong, living a full and productive life. Step Two is having a positive attitude and open mind towards people with disabilities and avoiding stereotyping. Step three is learning to not make assumptions about needs or assistance that may be required by a student with a disability. Step four is promoting equal access to education by embracing and taking a leadership role in academic accommodation. Step five is recognizing that equality and inclusion are a fundamental right of all citizens. John stated that people with disabilities want access to the same opportunities as able-bodied persons, but noted that assumptions are made on appearances. He suggested that while the DC/UOIT campus is overall a respectful and accommodating place, there are opportunities for improvement and encouraged the Board and Administration to make them.

Lorraine asked if the Boards of Governors should review the Accessibility Policy and John responded “yes”.

**Action:** Margaret Greenley to review the Accessibility Policy.

Gary Polonsky stated that we are fortunate to have feedback from John and suggested that our accessibility actions be reviewed by John in the fall and perhaps an update could be made.

Lorraine thanked John for an excellent presentation and suggested that the Boards of Governors were also pioneers.

Paul McErlean joined the meeting at 6:30 p.m.

### **APPROVAL OF PREVIOUS MINUTES**

The minutes of the 391st Regular Board Meeting of April 13, 2005 were accepted, as presented.

### **ACTION ARISING FROM PREVIOUS MINUTES**

Congratulatory letters have been sent to the athletic award winners on behalf of the Boards of Governors.

### **DECISION ITEMS**

#### **Faculty/Staff Emeritus Policy**

Ken Robb presented a policy for granting Emeritus status to long-standing staff who have had exemplary terms of employment. He outlined the procedure for submitting a nomination for Emeritus status, and those granted the status are invited to attend Convocation as part of the platform party.

Joanna Campbell asked if this policy is the same as policies from other Colleges and Ken suggested that our policy is similar. Joanna then asked if long-standing employment or exemplary employment was more important and Ken advised the criteria is exemplary employment.

Moved by Joanne Burghardt

Seconded by Aaron Keating

MOTION #DC4833 “That the Board of Governors of Durham College of Applied Arts and Technology approve the Faculty/Staff Emeritus Policy, as presented.”

CARRIED

#### **Gift Acceptance Policy**

Terry Slobodian introduced the Gift Acceptance Policy by stating that Western, Trent, York and the U of T gift policies were included in our research. He advised that the purpose of this policy is to ensure that gifts are properly processed. Beth Wilson asked if there is a process in place that provides for gifts of securities to be sold the same day and Terry responded “yes”.

Moved by Karen Hodgins

Seconded by Gerry Warman

MOTION #DC4834 “That the Board of Governors of Durham College of Applied Arts and Technology approve the Gift Acceptance Policy, as presented.”

CARRIED

#### **Election of Chair and Vice-Chair**

Mark Moorcroft noted that everyone has received ballots for the positions Chair and Vice-Chair, nominating Lorraine Sunstrum-Mann and Patrick McNeil, respectively. Mark advised that Joanne Burghardt has withdrawn as a candidate for Vice-Chair for business-related reasons. Mark called for any further nominations for each position three times. None were noted and the vote commenced. Mark and Cathy Pitcher then left the room to tally the votes.

Moved by Inez Pinder

Seconded by Debbie Kinkaid

MOTION #DC4835 “That the Board of Governors of Durham College of Applied Arts and Technology approve the appointment of Lorraine Sunstrum-Mann as Chair of the Board for a one-year term beginning September 1, 2005 in accordance with the election results of May 11, 2005, and that the ballots for the election be destroyed.”

CARRIED

(Lorraine Sunstrum-Mann abstained from voting.)

Moved by Joanne Burghardt

Seconded by Gerry Warman

MOTION #DC4836 “That the Board of Governors of Durham College of Applied Arts and Technology approve the appointment of Patrick McNeil as Vice-Chair of the Board for a one-year term beginning September 1, 2005 in accordance with the election results of May 11, 2005, and that the ballots for the election be destroyed.”

CARRIED

## **ACKNOWLEDGEMENTS AND REPORTS**

The Chair noted that this is Nurses’ Week.

## **CONSENT CALENDAR**

The item on the Consent Calendar was accepted, as presented.

## **INTERIM FINANCIAL REPORT**

As per past practice, a financial report is not presented at the May Board meeting.

## **DISCUSSION ITEMS**

### **Foundation(s) – Future Structure**

Gary Polonsky commented that everyone has received his memo re his thoughts on the structure of the Foundation.

Garry Cubitt stated that he concurs with Gary’s narrative, advising that we hold the status quo for the time being. Garry stated that he could not see any sense of urgency from the Foundation Board.

Peter Bagnall expressed a concern that the money coming in is not being invested right away and asked if we want one or two Foundations (e.g., one for DC and one for UOIT). Terry Caputo advised that the money is put into the bank at prime minus 1.75, which is a better return than if it was invested in something else. Peter suggested that purposefully we should be doing something with the money more aggressively. Gary Polonsky suggested that he could commit to working with the Foundation and Advancement and report back to the Board.

Doug Wilson noted that he wasn’t clear on the issue and asked for clarification. Gary Polonsky explained that the University is fundraising and investing but the funds are not quickly being transferred to the DC Foundation. This does not penalize UOIT as said funds are earning a competitive return. Lorraine Sunstrum-Mann asked if it will be easy to delineate the money for two Presidents and was told “yes”, but we will require a formal mechanism.

Craig Loverock reported that he is currently collecting information from other colleges and universities, in order to develop some investment policies. He advised that he will bring these forward by the fall. Beth Wilson asked if there is a lack of accountability without policies in place and Peter stated that accountability is not a concern. Peter stated that his concern is that the funds come in but a mechanism is not in place to transfer them to the Foundation. Craig noted that the money on the University side is used for debt repayment; on the College side, it is for bursaries and endowments.

Lorraine asked if there is a comfort level with the recommendations that were in Gary's memo and suggested that the issue could be discussed at the Foundation meeting.

Doug Wilson suggested that we may not push for change, but should push for resolution. The fact the funds from the Foundation are not used for operating expenses gives some donors a sense of comfort.

Paul McErlean asked who determines whether it should be one or two foundations and was told that this decision is made by the Boards. Paul then suggested that the Boards should set the direction. Lorraine Sunstrum-Mann stated that the Foundation Board holds the same sentiment and wondered whether the Foundation Board be invited to the June meeting for discussion. Doug Wilson asked for clarification if the Foundation is a committee of this Board and was told "no". Paul re-iterated that the Boards need to set a direction. Peter Bagnall advised that DC clearly established the Foundation, but UOIT involvement is not as clear. He agreed with Paul, suggesting that the responsibility of this Board is to set the direction.

Lorraine Sunstrum-Mann advised that the Boards need to have a discussion re the DC Foundation and Governors need to state what they want to do about establishing one or two Foundations. Gerry Warman asked if we even need a DC Foundation. Doug Wilson suggested that the Foundation Board members who sit on the Boards of Governors discuss the issue with the Foundation Board and bring the results back to the Boards of Governors.

**Action:** The Foundation Board will discuss options at its next meeting with a view to making recommendations to the DC and UOIT Board of Governors.

## **REPORT OF THE PRESIDENT**

### **Post-secondary International Network (PIN) Conference**

Gary Polonsky advised that the PIN Conference is being hosted this year by Durham College and La Cite Collegiale from June 24 – July 1, 2005.

### **Downey Report Follow-up**

Gary advised that there has not been any change since April, and will be happy if MTCU defers its communiqué until the summer.

### **Ontario Student Opportunity Trust Funds (OSOTF)**

Terry Slobodian advised that the OSOTF funds are endowed and noted that our ceiling was \$426,572. We actually raised more (\$1,040,786) and the matching funds were adjusted and total amount matched was \$582,615. Gary Polonsky commented that in the new Provincial budget there is \$50M available from OSOTF for small schools.

### **Re-registration of Whitby Campus' ISO Status**

Gary advised that we were audited and passed inspection to be re-registered for ISO Status.

**Action:** Cathy Pitcher will send a congratulatory letter to John Woodward and team on behalf of the Board of Governors, commending them on this achievement.

**Royal Architectural Institute of Canada Award of Excellence for Innovation for DC/UOIT Campus Design**

Gary Polonsky noted that we have been awarded an Architectural Award.

**Electronic Arts Canada Great Canadian Art Competition – Animation Arts Award Winner**

Judy Moreton reported that a Durham College student, John Bresky, a second-year student in the Animation program, has won an award in the Great Canadian Art Competition.

**Action:** Cathy Pitcher to prepare a congratulatory letter to John Bresky, on behalf of the Board of Governors.

**REPORT OF THE CHAIR**

**Upcoming Events**

The Chair noted the following upcoming events: DC/UOIT Community Open House on Saturday, May 14, Oshawa Campus; Joint Relations Committee Meeting on Tuesday, May 17, 5:00 p.m.; Building Committee Meeting on Tuesday, May 24, 5:00 p.m.; Nominating Committee Meeting on Monday, May 30 at 5:00 pm.; Executive Committee Meeting on May 30 directly following the Nominating Committee Meeting; Audit & Finance Committee Meeting on May 31 at 5:00 p.m.; ACCC Conference on June 5 – 7 in Moncton, New Brunswick; DC Foundation Board of Directors and Annual General Meeting currently scheduled for Tuesday, June 14 will be rescheduled; DC Convocation on Friday, June 17 at 10:00 a.m., 2:00 p.m. and 6:00 p.m.; and the DC/UOIT 2005 Legacy Gala on Saturday, September 24.

**Volunteers to Sit on Boards’ Retreat Planning Committee**

The Chair called for volunteers to sit on the Boards’ Retreat Planning Committee. The Committee members will be Lorraine Sunstrum-Mann, Patrick McNeil, Mark Moorcroft, Joanne Burghardt, Karen Hodgins and Manon Lemonde.

**COMMUNITY INFORMATION – COMMENTS AND QUESTIONS**

Joanne Burghardt advised that Spencer McCormack, a second-year Journalism student, is completing his Field Placement at Oshawa This Week. She thanked Spencer and commended him on doing a great job.

**TERMINATION OF MEETING**

There being no further business, the Chair declared the meeting terminated at 7:55 p.m.

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Lorraine Sunstrum-Mann, Chair

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Gary Polonsky, President