



DURHAM COLLEGE OF APPLIED ARTS & TECHNOLOGY

TIME SHEET

NAME _____ BANNER # _____

DEPARTMENT/DIVISION _____ FROM _____ TO _____ INCL.

| WEEK BEGINNING | MONDAY (NO. OF HOURS) | TUESDAY (NO. OF HOURS) | WEDNESDAY (NO. OF HOURS) | THURSDAY (NO. OF HOURS) | FRIDAY (NO. OF HOURS) | SATURDAY (NO. OF HOURS) | SUNDAY (NO. OF HOURS) | TOTAL |
|--------------------|--------------------------|---------------------------|-----------------------------|----------------------------|--------------------------|----------------------------|--------------------------|-------|
| | | | | | | | | |
| | | | | | | | | |
| TOTAL HOURS | | | | | | | | |

EMPLOYEE'S SIGNATURE _____

ACCOUNT CODE _____

SUPERVISOR'S APPROVAL _____